**School Name**

**INTERVENTION / PREVENTION SUPPORT COORDINATOR**

Non-Classroom Assignment, Preparation Salary Table (0706)

(# Position)

Posting Date: XX/XX/20XX

Provides support to schools to enhance its implementation of the Multi-Tiered System of Support (MTSS) framework to teaching and learning; assists in the implementation of the Single Plan for Student Achievement (SPSA) to strengthen performance for struggling students and closing the achievement gap. Supports instruction, intervention, transition, and compliance activities and services to address the needs of all student subgroups, including English Learners (EL), Standard English Learners (SEL), students with disabilities, expelled students, students in foster care and/or experiencing homelessness, socioeconomically disadvantaged students, and gifted and talented students.

**Primary Duties/Responsibilities:**

* Uses data (multiple measures) to identify areas of strength and need for instruction and behavior.
* Implements multi-tiered instruction and intervention services and resources.
* Provides demonstration lessons that involve the direct instruction of pupils to assist teachers in implementation of multi-tiered instruction and intervention services and resources.
* Develops and delivers lessons to students in a specific subject area.
* Delivers professional development in Multi-Tiered System of Support (MTSS) framework, problem-solving model, analysis of data, differentiated instruction strategies, accommodations and/or modifications, and progress monitoring.
* Conducts workshops for parents or guardians on strategies to support students at home.
* Develops and monitors student intervention plan utilizing an integrated data and assessment system.
* Participates on Student Support and Language Appraisal teams.
* Supports the effective integration of students with disabilities by bridging instruction between general and special education.
* Serves on the Student Support and Progress Team (SSPT) and supports interventions resulting from the SSPT.
* Supports and monitors supplemental special education activities for the school.
* Performs other duties as assigned in accordance with the District/UTLA agreement.

**Salary: Teacher Salary (T) Table; C Basis + Differential; 204 paid days, 8-hour onsite obligation**

* In the case of an annualized employee who is changing basis during the year, this change may result in an annualized “settlement” (i.e., the process by which the District resolves an under or overpayment).
* For employees who change basis during the school year, this basis change may prevent them from earning a full year of service credit.
* Selected individual may be subject to displacement due to budget limitations.

**Minimum Requirements: All minimum requirements must be met on or before the filing deadline. It is the applicant’s responsibility to ensure that appropriate documentation is on file with Human Resources. For additional information, please call (213) 241-6520.**

* Five (5) years of successful full-time public school certificated service as a teacher
* A valid Clear California teaching credential authorizing K-12 service in the specific subject area, grade level and/or instructional setting of the assignment, as required by the Commission on Teacher Credentialing
* English Learner Authorization

*Note: Applicants are advised that meeting the minimum stated requirements does not ensure an invitation to an interview.*

**Desirable Experience/Qualifications:**

* Knowledge of and ability to conduct peer coaching or mentoring for instructional staff.
* Knowledge of and ability to plan, design, and implement differentiated professional development.
* Knowledge of instructional methodologies and effective research-based strategies to promote achievement for diverse learners.
* Knowledge of the Multi-Tiered System of Support (MTSS) framework and the Problem-Solving Model.
* Knowledge and ability to support effective instruction, intervention, and transition support for students with disabilities.
* Knowledge and experience with Welligent, MyData, ISIS, MiSiS, and other District reporting and tracking systems.
* Skills in analyzing and using data to make instructional and behavioral decisions.
* Ability to use technology and access to data to inform instruction.
* Ability to conduct research and data gathering activities that support staff training.
* Ability to compose and comprehend written communication.
* Ability to work collaboratively with teachers, parents, and administrators.
* Ability to work effectively with all racial, ethnic, linguistic, disability, and socioeconomic groups.
* Poise, tact, good judgment, and commitment to the education of all students.

**District Information:**

* **Classroom Vacancies are District priority. In the event that the non-classroom position creates a classroom vacancy, the candidate will remain in the current position until it is backfilled.**
* **If there is an unfilled classroom vacancy at the school site at any time during the school year, the Non-Classroom incumbent may be temporarily reassigned to the classroom vacancy, until such position is filled by a provisional/credentialed employee (non-substitute).**
* **Position may require travel to sites and locations throughout the District.**

*Assignment Limitation: The Non-Classroom Assignment, Preparation Salary Table position and the person serving in the position are subject to annual review by the immediate supervisor, employees may serve in such positions for a maximum of five consecutive years.*

**Application Procedures:**

Interested applicants must submit the following:

1. Cover letter that describes qualifications for this position and successful experience in the following areas:
   * Assisting in conducting student and program evaluation activities
   * Conducting parent and family engagement workshops
   * Reviewing student data to inform instructional practice
2. Current resume (include LAUSD employee number)
3. List of three (3) references that includes your current and next most recent supervisor(s) with their contact information. References will be verified for all applicants who are finalists for the position.

**Submit application materials to:**

School Name

Attn: Name, Job Title

Street Address

City, State, Zip Code

Phone Number

Application materials may be sent electronically to \_\_\_\_\_\_@lausd.net. In the email subject line please indicate the following: “Time Sensitive – **Intervention / Prevention Support Coordinator** Application”.

**DEADLINE: Weekday, Month XX, 20XX - 5:00 P.M.**

**All application materials must be received by the filing deadline.**

**Materials sent by fax will not be accepted.**